

# MINUTES

Tri-EPIC

Regional Emergency Planning Committee

**Tuesday, October 12<sup>th</sup>, 2021**

**Umass Memorial Healthcare at Harrington**

**Attendees:**

Jason Osborne  
Kelly Manning (Douglas Asst. Chief  
Matthew Wyke. Vice Chair  
Terri Gough  
Pamela Masters HMCC  
Paul Konieczny Chair  
Lisa Sabacinski VNA Webster  
Lois Luniewicz (MRC) Craig Langevin UMMHH  
Shane Keville-Wagner HMCC  
Glenn Lepage Charlton CERT

**Meeting called to order: 08:35**

**Secretary's Report:** Motion to Accept Meeting minutes for August with (Terri) 2nd (Matt) Minutes Accepted as written.

**Treasurer Report:**

- Tri-Epic / CERT \$4799.68
- John Hart Scholarship \$1,639.21 (-\$1500.00 Awarded this year (139.21))
- Donations Account \$1376.00
- Website \$135.42
- Operations \$3414.81

Motion to Accept Treasurers report Jason Osborne 2<sup>nd</sup> Matt Wyke .  
Treasurer's report accepted

## No Presentations

### Old Business:

- Website update, Bay path HS. Looking into the possibility of having them update and renovate our website. Terri reached out to Lisa who had done previous updates and will continue to post as needed.
- Zoom Link in progress, Challenges in setting up an account. Matt Wyke Working on this project and will update us at the December meeting.
- Recertification process, Matt Wyke working with MEMA representative, State in process of redoing the re-certification system, holding until new system in place.
- Radio Project, Submit ideas of purpose, operational guidelines, Mission statement. Rebuilding system. 12 Radios for Tri-Epic from Harrington. Located at EM office currently. Working on programming then will transfer to Armory.
- CERT Grant for CERT trailer that is leaking and damaged. Charlton was able to purchase via grant a larger newer trailer. They would like to transfer registration to new trailer. Guidance needed on the older trailer of what to do with it. Transfer needed of supplies from the old trailer to new trailer.

### Vaccine Site Update:

- Moved from Armory to 164 South Street
- Appointment only Tue Wed Th 0800-1600 Boosters
- Unable to spin up Armory due to significant staffing shortages
- Boosters for Pfizer only at this time
- Gearing up for Children
- Mandates upcoming
- Charlton Nurses continue to assist with Vaccinations
- Covid + rate 19% currently
- Hospital at full capacity both Covid and non-Covid patients
- Vaccine site Regional clinic no longer in operation, Currently Harrington Scheduling vaccines. Question about funding for PPE under FEMA guidelines. Plan to Submit to FEMA as is.

### **New Business:**

- CERT Class 33 people signed up for new CERT class. Terri Recommends advertising in towns and schedule a class around March 2022.
- Introductions of Pamela Masters New Regional Program Manager HMCC Region 2, Shane Keville-Wagner Planning and Ops Coordinator Welcome to Tri-Epic

Motion to Adjourn 0940

Next Meeting December 14<sup>th</sup> 2021 Virtual Link to be sent out with Agenda

Meeting Adjourned 0940